



2024 GUIDELINES FOR THE SUBMISSION OF MOTIONS

Guiding principles

If you are a principal member and would like to submit a motion for consideration at the Annual General Meeting (AGM), in terms of Rule 26.1.8, please note that:

- A motion is a written request or proposal (hereinafter referred to as a "matter") submitted to the Society for discussion and possible adoption at the AGM;
- A motion must reach the Society within seven business days of the AGM – in other words, by close of business on **15 July 2024**.
- Only a principal member in good standing may submit a motion, either personally or by means of a valid proxy at the AGM.
- A motion must be submitted in writing, must be concise, defined and free from ambiguity.
- The motion must be accompanied by a detailed motivation and only deal with one matter. Should a request or proposal be in respect of several matters, then a separate motion for each matter must be submitted.
- The principal member concerned is encouraged to first engage with the Society and/or the Board of Trustees (the Board) in good faith on the matter of the intended motion.
- A motion must be for the benefit of and/or in the best interest of the Society and its beneficiaries.
- A motion should not deal with matters that:
 - could negatively affect the operations of the Society;
 - fall outside the scope of the AGM;
 - could affect how the Trustees discharge their fiduciary duties or instruct the Trustees to act in a predetermined manner; or
 - are inconsistent with or in contravention of the Medical Schemes Act and the Society Rules.

All motions received by the Principal Officer will be evaluated by the Board against the above guidelines, and only valid motions will be put to the AGM. Should any motion be considered invalid, the principal member who submitted the motion will be informed accordingly before the AGM.

Submitting a motion

All motions must please be addressed to the Principal Officer and emailed to DBBSvoting@enslinskby.co.za or delivered to the Society's registered offices at 84 Du Toitspan Road, Kimberley. The Society's internal auditors, Enslins, have been appointed as the scrutineer of all motions received.

Motions submitted late will be regarded as invalid, and although they cannot be submitted to and addressed at the AGM, the Society will gladly address them separately, where appropriate .

Please do not include any other correspondence or queries with your motion submission.